

**SUPPLIER / CONTRACTOR ENVIRONMENTAL AGREEMENT**  
**Port City Group Environmental Management System**

All suppliers / contractors working at Port City Group facilities are required to comply with the requirements of the EMS and the environmental policy.

Suppliers / Contractors shall provide adequate spill/release prevention for all bulk materials.

Suppliers / Contractors shall immediately notify Port City Group's Environmental Management Representative and the project manager of any spills, releases, or other environmental incidents. They shall also be notified if any abnormal conditions are found during excavation at the plant. Visibly discolored soils, soils with a discernible odor, and/or heavily stained concrete must not be removed from the site without prior approval of the Environmental Management Representative.

Suppliers / Contractors shall properly label, store, and dispose of all waste materials generated from their activities per Port City Group's procedures.

If Port City Group's personnel are required to work with potentially hazardous materials brought on-site by a supplier / contractor, prior approval of the material by the Environmental Management Representative is required.

Suppliers / Contractors must be sensitive to the effects of noise, odor, light, fugitive dust emissions, and traffic movement to the facility and in the local community.

Suppliers / Contractors shall be required to prepare and maintain records pertaining to the work performed in accordance with environmental regulatory requirements, including record retention requirements.

Contractors shall ensure protection of the natural environment surrounding the work area.

Contractors shall ensure that all employees are properly trained on such things as the proper handling of material and equipment, proper response to incidents involving their material and general information relating to Port City Group's Environmental Management System.

**I have reviewed and understand the information contained in this document. I understand that activities pertaining to services and/or maintenance contracts require submission of this form on a one-time basis only, unless there is management change. If this occurs, Port City Group's Environmental Representative should be contacted to make this determination.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_